



UNODC
United Nations Office on Drugs and Crime



Inaugural Meeting and International Workshop

INFORMATION NOTE

WORKSHOP DATES AND VENUE

DATE	VENUE
July 6 – 11, 2015	Impact Forum Muang Thong Thani, Bangkok, Thailand

BACKGROUND

The International Society of Substance Use Prevention and Treatment Professionals (ISSUP) is a global association of practice and research specialists that advocates for substance use prevention, treatment of substance use disorders and recovery; promotes training, competencies building, and professionalization; and forms a global network for the dissemination and implementation of evidence-based practice. The society is being formed by a consortium of international organizations, including the Colombo Plan, the Organization of American States, and the United Nations Office on Drugs and Crime (UNODC), in addition to the Bureau of International Narcotics and Law Enforcement Affairs (INL) of the U.S. Department of State and the local Thai organizing partners of the Princess Mother National Institute on Drug Abuse Treatment (PMNIDAT) and the Office of the Narcotics Control Board (ONCB).

This event will include the official launch of ISSUP and other technical sessions during the first one and half days. During the subsequent days, the Colombo Plan Drug Advisory Programme's (DAP) training arm, International Centre for Certification and Education of Addiction Professionals (ICCE), and the Organization of American States (OAS) Global Master Trainers will be conducting concurrent specialised training workshops on various topics in the field of prevention and treatment. In addition, the International Certified Addiction Professional (ICAP) credentialing examination will also be provided to candidates who have fulfilled the eligibility criteria and received the required continuing education hours on the Universal Treatment Curriculum.

The major goals of ISSUP include the following:

1. **Training.** Providing training opportunities and qualifications/credentials, supporting the professional development of professionals working in drug demand reduction.
2. **Research.** Sharing research and promoting the need to put research into practice.

3. **Professionalization.** Recognizing study and practice within the substance use field as a profession and advocating for universities to incorporate this discipline into their academic programmes.
4. **Networking.** Developing the community of substance use treatment and prevention professionals and facilitating their communication and collaboration.

PARTICIPANTS

1. Persons working or studying in the field of substance use treatment or prevention
2. Officials and researchers from relevant national and international agencies and organizations working on substance abuse prevention and control
3. Policy-makers, demand reduction specialists and practitioners, education and training professionals, youth leaders, students, advocates and community members

LAUNCHING AND PLENARY SCHEDULES

EVENT TITLE	SCHEDULE	ROOM ASSIGNMENT
Inaugural Meeting and Workshop of the International Society of Substance Use Prevention and Treatment Professionals (ISSUP) and The 16 th Thailand National Drugs Conference "Highness Princess Mother's aspiration happiness and free from drugs"	6 July 2015 9:00-12:00	Grand Diamond Ballroom (located on IMPACT Forum level 2)
Plenary One Translating Scientific Research into Practice: the Development of Substance Use Treatment and Prevention Workforce	6 July 2015 13:00-14:30	Grand Diamond Ballroom (located on IMPACT Forum level 2)
Plenary Two Professionalizing the Treatment and Prevention Workforce	6 July 2015 14:45-15:45	Grand Diamond Ballroom (located on IMPACT Forum level 2)
Credentialing Ceremony and Launching of a Global Society: ISSUP	6 July 2015 15:45-16:00	Grand Diamond Ballroom (located on IMPACT Forum level 2)
Plenary 1A: <i>Global Treatment and Rehabilitation Initiatives</i>	7 July 2015 9:00-12:30	Sapphire Room 202 (located on IMPACT Forum level 2)
Plenary 1B: <i>Universal Treatment Curriculum Intermediate Level</i>		
Plenary 2A: <i>International Synergy Supporting Evidence-Based Substance Use Prevention</i>	7 July 2015 9:00-12:30	Sapphire Room 203 (located on IMPACT Forum level 2)
Plenary 2B: <i>Emerging Science in Family, Schools and the Workplace</i>		
Plenary 2C: <i>Emerging Science in Environmental Prevention, the Media, and at the Community Systems Level</i>		

CONCURRENT WORKSHOPS

TRACKS	DESCRIPTION	TRAINING DATES	ROOM ASSIGNMENT
UPC Tracks			
Track 1 (5 days)	<p>UPC 1:Introduction to Prevention Science</p> <p>Provides an overview of the science that underlies evidence-based prevention interventions and strategies, and the application of these effective approaches in prevention practice.</p>	July 7-11	<p>Sapphire Room 101 (7-10 July)</p> <p>Sapphire Room 115 (11 July)</p> <p>(Located on IMPACT Forum level 1)</p>
Track 2 (5 days)	<p>UPC 5:School-based Prevention Interventions</p> <p>Provides an overview of the school in society, the science behind school-based prevention interventions, and the application of such evidence-based approaches in school settings around the world.</p>	July 7 -11	<p>Sapphire Room 102 (7-10 July)</p> <p>Sapphire Room 116 (11 July)</p> <p>(Located on IMPACT Forum level 1)</p>
Track 3 (4 days)	<p>UPC 6: Workplace-based Prevention Interventions</p> <p>Provides an overview of the role of work and the workplace in society, how stressors and other work-related influences affect people’s risk of substance use, the science behind workplace prevention interventions, and the application of such evidence-based approaches in work settings around the world.</p>	July 7 - 10	<p>Sapphire Room 103</p> <p>(Located on IMPACT Forum level 1)</p>
UTC Tracks			
Track 4 (5 days)	<p>UTC 2: Treatment for Substance Use Disorders – The Continuum of Care for Addiction Professionals</p> <p>Provides the foundation for learning about SUDs treatment. It gives an overview of recovery and recovery management, stages of change, principles of effective treatment, components of treatment and evidence-based practices.</p>	July 7 – 11	<p>Sapphire Room 104 (7-10 July)</p> <p>Sapphire Room 117 (11 July)</p> <p>(Located on IMPACT Forum level 1)</p>
Track 5 (5 days)	<p>UTC 4: Basic Counseling Skills for Addiction Professionals</p> <p>Provides an overview of the helping relationship and the opportunity to practice core counseling including basic skills in motivational interviewing, group counseling and implementation of psychoeducation sessions.</p>	July 7 -11	<p>Sapphire Room 105 (7-10 July)</p> <p>Sapphire Room 118 (11 July)</p> <p>(Located on IMPACT Forum level 1)</p>
Track 6 (5 days)	<p>UTC 5 : Intake, Screening, Assessment, Treatment Planning and Documentation for Addiction Professionals</p> <p>Teaches effective and integrated Intake, Screening,</p>	July 7 -11	<p>Sapphire Room 106 (7-10 July)</p> <p>Sapphire Room 119 (11 July)</p>

	Assessment, Treatment Planning and Documentation procedures to addiction professionals.		(Located on IMPACT Forum level 1)
Track 7 (5 days)	Recovery Coach Provides knowledge and skills for people, organisations and service systems in giving peer community-based support to individuals and families with substance abuse problems.	July 7-11	Sapphire Room 107 (7-10 July) Sapphire Room 120 (11 July) (Located on IMPACT Forum level 1)
UTC Intermediate Level			
Track 8 (5 days)	UTC 14: Working with Families Reviews the importance of working with the family when dealing with substance use disorders and examines the impact of substance use on family members and the coping mechanisms they adopt. It also describes issues and challenges families face in recovery and discusses the various evidence-based family level interventions.	July 7-11	Sapphire Room 108 (7-10 July) Sapphire Room 121 (11 July) (Located on IMPACT Forum level 1)
Other Courses			
Track 9 (4 days)	Refresher Course for ICAP Examinations	July 7-10	Sapphire Room 109 (Located on IMPACT Forum level 1)
Track 10 (5 days)	PROCCER Adolescent Treatment Curriculum This is a specialised training for treatment service providers working with high risk adolescents that will be conducted by Inter-American Drug Abuse Control Commission (CICAD) of the Organization of American States (OAS).	July 7-11	Sapphire Room 110 (7-10 July) Sapphire Room 122 (11 July) (Located on IMPACT Forum level 1)

CONCURRENT MEETINGS

MEETING TITLE	SCHEDULE	ROOM ASSIGNMENT
5 th ICCE Commission Meeting	7 July 2015 13:30 -17:00 8-9 July 2015 9:00- 17:00	Sapphire Room 114 (Located on IMPACT Forum level 1)
3 rd UTC Expert Advisory Group Meeting	7 July 2015 13:30 -17:00 8-9 July 2015 9:00 - 17:00	Sapphire Room 115 (Located on IMPACT Forum level 1)
2 nd UPC Expert Advisory Group Meeting	7 July 2015 13:30 -17:00	Sapphire Room 116 (Located on IMPACT Forum level 1)

	8–9 July 2015 9:00 - 17:00	
Central Asia Expert Working Group Meeting	7 July 2015 13:30 -17:00 8–11 July 2015 9:00 - 17:00	VIP Room (Located on IMPACT Forum level 1)
Stakeholders Meeting	7 July 2015 13:30 -17:00 8 July 2015 9:00 - 17:00	Sapphire Room 113 (Located on IMPACT Forum level 1)

ICAP AND RC EXAMINATIONS

For those who are taking the International Certified Addiction Professional (ICAP) and Recovery Coach (RC) examinations, a pencil-and-paper examination will be administered on **July 11, 2015**. ICAP Level I may be taken in English, Dari, Pashto, and Bahasa Indonesia. Examinations for ICAP Levels II, III and RC will only be in English.

The schedules are as follows:

EXAMINATION	TIME	ROOM ASSIGNMENT
Examination Orientation	08:00-09:00	Sapphire Room 201
ICAP Levels I and II	09:00 – 12:00	Sapphire Room 201
ICAP Level III	09:00-13:00	Sapphire Room 201
Recovery Coach (RC)	14:00 - 17:00	Sapphire Room 201

Please refer to the examination eligibility criteria at (www.colombo-plan.org/icce).

On the examination day, candidates must bring the following to the testing center:

- Valid identification documents that contain the applicant's signature and picture (i.e. passport, driver's license and National Identity Card). Please note that expired identification documents, work ID card, credit card and student IDs will not be considered.
- A photocopy of the above valid identification documents with photo.
- Printed copy of the telegraphic transfer/ receipt of examination fee.
- Letter of Acceptance from ICCE
- Pencil (shade 2B)

Candidates are *not* allowed to use aids, books, or references of any kind. Prohibited materials include:

- Calculators, as these will not be needed for the examinations;
- Dictionaries and language dictionaries for translation;
- Mobile phones and earpieces;
- iPods, MP3 players, and other portable players and devices;
- Cameras including camera phones; and,
- Pagers, messaging devices, and PDAs.
- Food and beverages, except for bottled water, will not be allowed in the testing room.

REGISTRATION CANCELLATION & SUBMISSION POLICY

All requests for cancellations of attendance to training workshops and examinations must be submitted in writing to the following e-mail address icce.csi@colomboplan.org and is subject for review and recommendation by the Director ICCE.

Refunds will be processed within 90 days after the workshop. There will be NO refunds after July 6, 2015 and refunds will not be given for failure to attend, late arrival, unattended events or early departure. By submitting the registration form, you are agreeing to this cancellation policy.

Examination fee is non-refundable.

PARTICIPANTS WITH SPECIAL NEEDS

If you have a disability or special need that may affect your participation to the Workshop, please contact the secretariat prior to the event by sending an email at info@issup.net to discuss your requirements.

IMMIGRATION REQUIREMENTS

As per reciprocal diplomatic practice, ASEAN countries, except Myanmar, will be exempted from applying for entry visas. Holders of diplomatic and official passports will have to confirm exemption by inquiring with the Thai Embassies in their respective home countries.

National passport holders and other delegates are kindly requested to apply and obtain visas from the Embassies in their respective countries. The invitation letter from the Colombo Plan would be sufficient to support visa applications. In the event, however, that a separate visa letter is required upon application, participants may send request to the Colombo Plan through info@issup.net.

DISTRIBUTION AND DISPLAY OF INFORMATION MATERIALS AND COLLATERALS

Individual participants and organizations who wish to distribute information materials and collaterals to the ISSUP attendees or set-up displays during the workshop duration will have to secure permission and authorization from the organizers through info@issup.net before 5 July 2015.

Informative, social, or recreational value, relevance and benefit to the attendees, and any potential disruption caused to the workshop will be evaluated prior to granting approval.

To note, approval to disseminate and display information materials and collaterals does not reflect the organizers' endorsement or sponsorship of any group or its views.

EVENT VENUE

IMPACT Forum

IMPACT Muang Thong Thani
Popular Rd, Ban Mai, Pak Kret District
Nonthaburi 11120, Thailand

Nearby hotel options for accommodations of self-sponsored participants:

Novotel Bangkok IMPACT

(Adjoining venue)

94 Popular Road
BanmaiSubdistrict, Pakkred District
11120 Nonthaburi, Thailand
(+66)2/8334888
H8059-RE@accor.com
www.novotel.com/gb/hotel-8059-novotel-bangkok-impact

Miracle Grand Convention Hotel

(approximately 10.6 KM from venue)

99 KamphaengPhet 6 Road, Talad-Bangkhen, Laksi,
Bangkok 10210, Thailand
+66 (0) 2575-5599
info@miraclegrandhotel.com
www.miraclegrandhotel.com

Centara Grand at Central Plaza Ladprao Bangkok

(approximately 14.8 KM from venue)

1695 Phaholyothin Road, Chatuchak,
Bangkok 10900, Thailand
+66 (0) 2541 1234
cglb@chr.co.th
<http://www.centarahotelsresorts.com/centaragrand/cglb/index.asp>

The Sukosol Hotel- Bangkok

(Approximately 24.8 KM from venue)

477 Si Ayuthaya Road, Phayathai,
Bangkok 10400, Thailand
+66 2247 0123
reservations@sukosolhotels.com
www.sukosolhotels.com

TRANSPORTATION

Participants will be responsible for their airport transfer arrangements. Transportation from the airport to the hotel is easily accessible by taxi and buses at the airport.

Shuttle services for participants staying in Sukosol Hotel will be arranged to ferry these attendees to and from the venue at the following schedules:

- 7:00 - 7:30 — Shuttle pick-up from Sukosol Hotel to Impact Forum
- 17:15 -18:00 — Shuttle pick-up from Impact Forum to Sukosol Hotel

Participants who miss these shuttle schedules will have to arrange for their own transportation.

COMMUNICATION

The country has international and direct dial phones, facsimile services, worldwide express delivery, mobile phone coverage, extensive internet facilities and wireless connectivity. Impact Forum charges for wireless internet access; participants who wish to avail may purchase a connection package from the venue's business centre.

WORKING LANGUAGE

Thai translation services will only be available on 6 July 2015 (full day) to include opening ceremony, morning and afternoon plenary; succeeding training and workshop sessions will be in English.

MEALS AND RECEPTIONS

Paying and sponsored participants, experts, and attendees in the technical meetings will be provided with lunch and snacks during the course of the inaugural meeting and international conference event.

Participants observing *Ramadhan* are encouraged to personally arrange for their own meals—early morning breakfast (*suhoor*) and breaking of the fast (*iftar*) — with the respective hotels where they are billeted. Additional charges for these services may apply and will be charged at the discretion of the hotel.

GALA DINNER

A Gala Dinner will be hosted by the Office of the Narcotics Control Board, Thailand (ONCB) at IMPACT Muang Thong Thani on Tuesday, 7 July 2015 at 18:30.

ATTIRE

Participants are expected to be in:

- National attire for Gala Dinner
- Business suit/attire for the plenary sessions
- Smart casual during the training

CLIMATE

Partly sunny with possibility of occasional rain.

TIME ZONE

Bangkok is GMT/UTC + 7h during Standard Time.

CURRENCY, BANKING, MONEY EXCHANGE AND CREDIT CARDS

The local currency is Thai Baht. Foreign exchange service is available at almost all commercial banks in Bangkok during working hours and at the hotels. Currency exchange counters are also located at the airport. Passports are required for currency exchange. Major credit cards are accepted in all hotels and some restaurants.

Hotels may require guests to produce a credit card upon check in or request for a cash deposit as security for extras (mini bar, room service, laundry service, etc.)

CONTACT PERSONS

For further information, participants may get in-touch with:

- **Ms. Heshanthi Chanica Bandarage**
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